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\_\_\_\_/\_\_\_\_/\_\_\_\_  
Item No. \_\_\_\_

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH D.H. PACE COMPANY, INC., FOR SCHEDULED PREVENTIVE MAINTENANCE AND REPAIR SERVICES ON MANUAL AND AUTOMATIC OVERHEAD GARAGE DOORS AT VARIOUS CITY FACILITIES FOR THE BUILDING AND EQUIPMENT SERVICES DEPARTMENT FOR AN ESTIMATED ANNUAL COST OF \$40,200.00, BEGINNING UPON AWARD THROUGH DECEMBER 31, 2024, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL, ONE-YEAR PERIODS. FUNDING IS AVAILABLE FROM THE FY 2022 FACILITY SERVICES FUND BUDGET.**

\* \* \* \* \*

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) for scheduled preventive maintenance and repair services on manual and automatic overhead garage doors at various City facilities for the Building and Equipment Services Department; and

**WHEREAS**, one proposal was received and evaluated; and

**WHEREAS**, staff recommends D.H. Pace Company, Inc., for award of this contract for an estimated annual cost of \$40,200.00; and

**WHEREAS**, approval of this ordinance will authorize a contract beginning upon award by the City Council through December 31, 2024, with two additional, one-year renewals at the City's option; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by D.H. Pace Company, Inc., to provide scheduled preventive maintenance and repair services on manual and automatic overhead garage doors at various City facilities for the Building and Equipment Services Department for an estimated annual cost of \$40,200.00, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$19,920.00 is available in Fund 76001000, Cost Center 350601003 and General Ledger 5202020 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

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**SECTION 3.** Funding for this ordinance in the amount of \$19,800.00 is available in Fund 76001000, Cost Center 350601003 and General Ledger 5204050 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

**SECTION 4.** Funding for this ordinance in the amount of \$480.00 is available in Fund 76001000, Cost Center 350701003 and General Ledger 5202020 as part of the Fiscal Year 2022 Adopted Budget approved by City Council. Additional funding for future years is contingent upon City Council approval of the Fiscal Year 2023 Budget and subsequent budgets that fall within the term of this contract.

**SECTION 5.** Payment is authorized to D.H. Pace Company, Inc., and should be encumbered with a purchase order.

**SECTION 6.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 7.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, Acting City Clerk

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Andrew Segovia, City Attorney